



**Net Gain 2018**

**Proposal Submission Form- WITH NAMES**

Please fill in the boxes below. Information from submissions may be reprinted in conference materials, so please keep within specified word limits, using clear language, and ensure that your details are accurate. **By submitting a proposal, you are agreeing to have your presentation recorded for later use by MRIA.** PLEASE NOTE\* **If you do not include a Speaker Bio, picture, and contact information with your submission, your proposal will not be considered.**

Submit proposal to James Popkie at the MRIA at [jpopkie@mria-arim.ca](mailto:jpopkie@mria-arim.ca) by **September 17, 2018.**

1. Proposed Session Title

2. Session Description

- a. 150 -300 words. This paragraph will appear in conference publicity including the speaker section of the conference website and the conference program, so it should clearly and succinctly describe your session in a way that will pique interest and attract attendees.



3. Speaker Credentials

- a. 100-200 words. Brief identification of credentials and qualifications, including references.

4. Speaker bio and headshot.

- a. 100 words. Name, position and organization. Headshot and bio must be included. This will be used in all conference material, including the website and program. PLEASE NOTE\* **Speakers who do not include a bio and picture will automatically be disqualified from the selection process.**



5. Speaker Bio of Co-Presenters

- a. 100 words per speaker. Name, position and organization of co-presenters, if applicable (to a maximum of 2 others, unless it is a panel). Name, position and organization. **Headshot and bio must be included.**

6. Primary Contact

- a. All Conference communication will be through the primary contact, who will be responsible for ensuring that all co-presenters are informed of any details. This person will be responsible for relaying all information between speaker(s) and MRIA.

Primary Contact Information

Name \_\_\_\_\_

Title \_\_\_\_\_

Company \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_



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